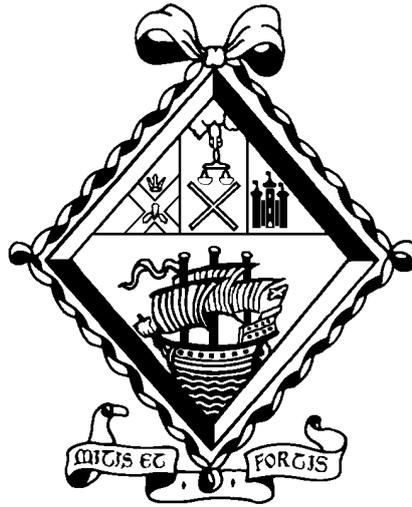


ERSKINE STEWART'S MELVILLE SCHOOLS' GOVERNING COUNCIL

The Mary Erskine School



TEACHER OF RMPS (part-time)

THE MARY ERSKINE SCHOOL

The Mary Erskine School comprises approximately 740 girls aged 12-18. Founded in 1694 by Mary Erskine and the Company of Merchants of the City of Edinburgh to educate and care for the daughters of city burgesses who found themselves in reduced circumstances, it is the oldest girls' school in Scotland and one of the oldest in the whole of the United Kingdom. Throughout its history, the school has been administered by the Edinburgh Merchant Company.

Since 1978 the school has been twinned with **Stewart's Melville College**. Through this arrangement, the senior schools are separate and single-sex but are each led by the Principal, while all the girls and boys below the age of 12 are educated together in the **ESMS Junior School**. Senior school boys and girls come together in orchestras, choirs, drama and musicals, as well as in numerous Outdoor Education projects and in the Combined Cadet Force. Since August 1999, the Sixth Year has become a genuinely 'twinned' experience, with boys and girls jointly comprising a single academic, pastoral and social unit.

The Mary Erskine School was inspected by Her Majesty's Inspectors in 2017 and was highly commended in the subsequent report. It was named The Sunday Times Scottish Independent Secondary School of the Year 2012.

The Erskine Stewart's Melville Schools have a charitable foundation and today provide financial assistance to over 150 bursary holders, who attend Stewart's Melville College or The Mary Erskine School.

BUILDINGS

The school, named The Mary Erskine School in 1944 to mark the 250th anniversary of its foundation, has been housed on various sites in the city - the Cowgate, Bristo, Lauriston and Queen Street - and the buildings are depicted on the engraved glass panels in the entrance hall. In October 1966 the school moved to purpose-built accommodation on the magnificent 38 acre site adjoining Ravelston House. These new facilities have been enhanced by the building of a Sixth Form Centre in 1995 and by the more recent refurbishment of the Science Laboratories, Art Department, Home Economics Department, Careers Department, Library, ICT suite, the provision of two floodlit Astro turf hockey pitches, and the construction of six new tennis courts.

A new Sports Hall was completed in October 2000. It houses the National Cricket Academy and the Scottish Cricket Offices. A community sports facility is in operation seven days a week, outwith school hours and the project, which is linked to the sports facilities at Queensferry Road, are managed by the Community Sports Development Manager.

CURRICULUM

The Erskine Stewart's Melville Schools are committed to the all-round personal development of all children in their care. Their education is underpinned by nine values: appreciation, commitment, confidence, enthusiasm, grace, integrity, kindness, respect and responsibility.

The school follows its own curriculum prior to examination years. The Curriculum for Excellence is not followed. Girls generally sit the public examinations prescribed by the Scottish Qualifications Authority. It is normal for girls to sit a combination of eight subjects at National 5 and to proceed to Higher courses in S5. The majority will return for a final year in Sixth Form, with a high proportion taking Advanced Highers. 'A' Levels are offered in Art and in Music.

TEACHERS

There are approximately 80 teachers at the school. They rely on an excellent team of support staff, whose high standards contribute greatly to the quality of the school.

PROFESSIONAL REVIEW AND DEVELOPMENT

All teaching and support staff participate in a three-year cycle of professional review.

EXTRA CURRICULAR ACTIVITIES

Teachers are expected to play a full and active part in the extra-curricular life of the school. The ability to contribute to the Games programme (particularly hockey), the Combined Cadet Force (particularly the RAF Section) and the Duke of Edinburgh Award would be most welcome.

THE DEPARTMENT

The RMPS Department consists of two full-time and one part-time members of staff with responsibility for teaching RMPS to S1 (Year 8) and S2 and core courses (Enrichment) to S3, S4 and S5. The full-time staff deliver Religious, Moral and Philosophical Studies to S3 and S4 (National 5), S5 (Higher) and Sixth Form (Advanced Higher, the equivalent of A Level). This last level is twinned with Stewart's Melville College.

The work of the Department is ably supported by our shared Teacher Assistant.

The Department has been built up over the years and the subject has become a highly popular one. There are usually two National 5 classes in S3 and two National 5 classes in S4. At present there are two classes at Higher level and two twinned classes at Advanced Higher.

There are close links with the RMPS Department at Stewart's Melville College, with whom Sixth Form classes are twinned.

Academic standards within the Department are very high with at least 80% of candidates at all levels in Religious, Moral and Philosophical Studies at The Mary Erskine School achieving an A or B Grade.

THE POST

This is a part-time post. The successful candidate will be expected initially to teach up to Higher level. The successful candidate will be accountable to the Head of Department and will be required to:

- Teach RMPS up to Higher level, preferably up to Advanced Higher level
- Assist in the development of courses (core and examined) for pupils at all stages in the school
- Assist in the provision and updating of departmental resources
- Assist in the provision of Enrichment courses

- Attend all departmental meetings
- Keep abreast of the latest developments in teaching RMPS, both in Scotland and the rest of the United Kingdom
- Identify professional training needs and take on responsibilities that will contribute to their professional development
- Attend relevant INSET courses, feedback, through departmental meetings, insights gained from INSET courses and put principles learned into practice
- Attend and help plan departmental extra-curricular activities
- Contribute to the spiritual, moral and social development of all pupils.

A generic job description for a Classroom Teacher at The Mary Erskine School is appended.

REMUNERATION AND OTHER CONSIDERATIONS

Remuneration will be on the school's own scale, which is above that paid in the State Sector, and is dependent on qualifications and experience. All teachers are entitled in term time to school lunch free of charge in return for supervisory duties.

Please note that the school operates a No Smoking Policy and smoking is not permitted on the school campus at any time.

FEE CONCESSION

Teachers with children at ESMS are entitled to discounts of 60% of fees for classes P4 to P7 and 75% for both senior schools.

APPOINTMENT PROCEDURES

Applications should be in the form of a letter, addressed to Mrs L A Moule, Vice-Principal and Head of The Mary Erskine School Senior School, and should be supported by a full *Curriculum Vitae* along with the names, addresses and contact details of two referees. They should be sent by email to recruitment@esms.org.uk or by post to the HR Administrator, Erskine Stewart's Melville Schools, Ravelston, Edinburgh EH4 3NT, from whom further particulars may be obtained. This information can also be found on our website.

The closing date is 12 noon on Friday 27 April 2018.